

01.1b Access audit form

Checked Area	Evident		Comments/Action i.e. further risk assessment to be undertaken
Approach to the building	Yes	No	
Are there disabled parking facilities?		X	
Are kerbs lowered?		X	
Is the entrance gate wide enough for wheelchair users?	X		
Are there orientation landmarks for visual impairment?		X	
Is the route clearly signed?		X	
Are support rails/resting platforms provided on inclines?		X	
Are all surface coverings, even and non-slip?	X		
Are pathways clear of obstructions?	X		
Are all areas adequately lit?	X		
Do steps and handrails accompany ramps?	X		No steps upon entry to Setting
Are steps suitable and highlighted for differentiation?	X		
Are resting platforms available and highlighted?		X	
Are all surface coverings, even and non-slip?	X		
Is there adequate lighting at the front and on the route to the building?			
Entrances	Yes	No	
Is there an entry phone and/or a doorbell and is at a reasonable	X		

height for wheelchair users?			
Is there a level or flush threshold?	<u>X</u>		
Are doors easy to open and doorways wide enough for all users to pass through and clear door swing?	<u>X</u>		
Are glazed doors marked for safety/visibility?	<u>X</u>		
Door close mechanism appropriately adjusted (to ensure they do not close too quickly)?	<u>X</u>		
Door control (handle/knob) at a suitable height/clearly located and easy to use?	<u>X</u>		
Information on welcome board in a range of formats and at an appropriate height to suit varying needs?	<u>X</u>		
Is the entrance signposted and easy to find?		<u>X</u>	
Is the route to the destination clearly marked?		<u>X</u>	
If applicable, is the doormat in a good condition and flush with floor?	<u>X</u>		
If an induction loop is fitted, is it working?			<u>N/A</u>
Can people either side of the door be seen?	<u>X</u>		
Are surfaces non-slip?	<u>X</u>		
Is lighting adequate?	<u>X</u>		
Inside the building	Yes	No	
Are all floor surfaces suitable?	<u>X</u>		
Are the acoustics of the building suitable for adults with hearing impairments?	<u>X</u>		

Are there colour and tonal contrast to help distinguish fixtures and fittings from surfaces, walls and floors?	X		
Is there a disabled WC facility no further than one floor away from the room being used?	X		
Handrails available at varying heights in the WC?	X		
Support rails available in relevant areas?	X		
Is the environment free from unnecessary noise?	X		
Audible, manual and mechanical alarm systems supplemented with visual and verbal warnings?		X	<u>Sign to be added</u>
Are all areas in the building wide enough for adults using mobility equipment to manoeuvre?		X	<u>Within the setting room every effort is made to ensure access for all</u> <u>Tables can be moved to aid this if required</u>
Internal lobbies/doorways sufficient for manoeuvring?	X		
Fittings fixed without dangerous edges?	X		
Control of natural/artificial light to avoid glare/silhouettes and is lighting adequate?	X		
Clutter-free travel routes (coats, bags on floor)	X		
Door control (handle) suitable height/clearly located and easy to use?	X		